



SSHO - JOB DESCRIPTION

Heeter Geotechnical Construction, LLC

Revision: 6-10-2016

Position:

- Site Safety Health Officer - SSHO

Department:

- Safety

Shift:

- Day or Night

Location:

- Project Based

Direct Report:

- Safety Director

Purpose:

- Under general direction for the company's Safety Director, this position develops, administers, and implements project wide occupational safety programs, or serves as coordinator for occupational safety programs within one or more projects. Plan, design, develop, implement, and evaluate departmental occupational safety programs.

Responsibilities - Supervision and/or Leadership Exercised

- Periodically act as a team lead on special training programs, evaluations or investigations
- Provide direction and/or guidance to company personnel
- Provide training to managers and others on occupational health and safety issues

Responsibilities Include - Daily Activities and/or duties:

- Coordinate the activities of other occupational safety personnel within one or more projects if appropriate
- Plan, design, develop, implement, and evaluate departmental occupational safety programs



- Provide guidance to field personnel with safety briefings
- Provide advice, and counsel to management and other employee groups on a broad range of occupational safety issues and decisions
- Write safety standards for electrical utility departments in compliance with industry standards and Federal, State, and Local regulations
- Develop and enforce safety standards to conform to industry standards and federal, state and local regulations
- Develop and implement complex safety programs by inspecting or reviewing areas, equipment, processes, and work activities for hazardous conditions in electrical utility area
- Develop and conduct occupational safety training for various workgroups. Including evaluation and modification of programs to meet client, local, state, and federal OSHA requirements
- Coordinate inspections, investigations, and occupational safety activities with departments
- Direct and review the analysis of accident and injury data, identifying the needs for new or modified occupational safety programs
- Research occupational safety information to assure the best available methods and equipment are adopted to minimize the hazards in the work place
- Advise for improvements in tracking and reporting procedures
- Lead and/or participate on teams with safety, technical, management, and other team members

Knowledge, Skills, and Abilities:

- Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed
- Knowledge of Federal, State, and Local laws and ordinances governing Occupational Safety
- Knowledge of designated safety policies and procedures
- Knowledge of specialized technical knowledge related to servicing area
- Skill in oral and written communication
- Skill in investigative analysis
- Skill in oral presentations and training
- Skill in handling conflict situations

Professional Safety Experience Requirements:

- 5+ years of direct safety experience on construction projects is required
- Gas transmission experience is required

Licenses or Certifications:

- OSHA 30 Certification Preferred



To Apply:

- Send a copy of your resume, cover letter and three references to:
application@heeterconstruction.com

Note:

- Heeter Geotechnical Construction, LLC (HGC) is an Equal Opportunity Employer, M/F/D/V
- For more information about employment opportunities with HGC, please visit our website at www.heeterconstruction.com