



PROJECT MANAGER - JOB DESCRIPTION

HEETER Geotechnical Construction, LLC.

About Heeter:

- An established national construction company who serves the Federal and Heavy Civil Dam Rehabilitation and Construction market is seeking a Project Superintendent. The types of construction performed include Heavy Civil Construction for Dams and Water Resources including both remediation and new construction. Dam and Water Resource construction projects include excavation, embankment construction, dam filter construction, piping for outlet conduits, cast-in-place concrete, and roller compacted concrete (RCC) construction.
- Clients include the federal market including the US Army Corps of Engineers, US Bureau of Reclamation and the USDA Natural Resource Conservation Service as well as state agencies and private water companies. This position reports to the company operations manager and maintains responsibility for the project's day-to-day operations, safety, production, equipment maintenance and utilization, and client relationship.

Position:

- Project Manager – Heavy Civil Construction

Department:

- Project Management

Location:

- Field Project Based

Status:

- Exempt

Summary:

- The project manager will act as the liaison between the corporate office and the project to which the chosen candidate is assigned. The role will include project management functions as well as communication, tracking and scheduling responsibilities for the following types of projects:
 - Complex Rehabilitation of Concrete and Earthen Structures
 - Earthen Embankment Dams



- Dam Remediation and Rehabilitation
- Roller Compacted Concrete Dams and Structures
- Heavy Highway and Road Construction
- Major Excavation and Embankment
- Processing and Management of On-site/Off-site Materials
- Drilling and Blasting
- Crane Support Project Services
- This position will require extensive travel and provide an excellent opportunity for a highly motivated engineer seeking to engage in heavy civil and geotechnical construction projects.

Responsibilities:

- Key responsibilities to include the following scope of work:
 - Engineering design coordination, preliminary design, cost estimates proposal preparation, contract negotiations, cost analysis, project management and any sub-contractor coordination
- Additional responsibilities include:
 - Perform project estimating and prepare project reports and time lines
 - Monitor and foster customer/vendor relationship
 - Develop and manage production scheduling for assigned project(s)
 - Monitor job costs and production to ensure proposed project time line is achieved
 - Coordinate projects needs with site superintendent and company management
 - Coordinate production and scheduling of active steps of the projects life cycle
 - Coordinate equipment needs with Fleet department

Industry Experience:

- Candidates should have at least five years of demonstrated heavy civil construction experience in a project management role.

Education:

- A bachelor's degree from four year accredited college or university with a concentration in Civil Engineering, Process Engineering, Mechanical Engineering or a related field of study

License/Certification:

- Candidates with a Professional Engineer (PE) certification and/or a Project Management Professional (PMP) certification are strongly encouraged to apply

Skills & Abilities:



- Excellent verbal and written communication skills
- Ability to work in a fast-paced, team oriented atmosphere
- Microsoft Office with emphasis on Excel experience
- Proficient with AutoCAD or similar design software
- Ability to travel extensively and for extended periods of time
- Sound technical knowledge
- Commercial instincts
- Highly motivated, self-starter

Travel:

- This will be a project based project management position which will require the chosen candidate to work on sites located throughout the US

To Apply:

- Send a copy of your resume, cover letter and three references to:
application@heeterconstruction.com.

Note:

- HEETER Geotechnical Construction, LLC (HEETER) is an Equal Opportunity Employer, M/F/D/V.
- For more information about employment opportunities with HEETER, please visit our web-site at www.heeterconstruction.com.